

# CONSTITUTION

## 1. Name, Financial Year

- 1.1 Name: NAMIBIAN WARMBLOOD HORSE SOCIETY
- 1.2 Financial Year: From 1 April to 31 March

## 2. Purpose and Function

- 2.1 The Society shall be non-political and to the benefit of the public.
- 2.2 Its objectives are to promote breeding of Warmblood Horses for riding purposes, as well as guidance towards horse breeding in the country in general.
- 2.3 The breeding objective is stipulated in the Breeding Guidelines.

## 3. Membership

There shall be the following classes of members:

### A) Ordinary Members

A person who owns a Warmblood horse which can be licensed according to the stipulations of the Breeding Guidelines and which is used for breeding purposes, and who presents a written application for membership.

The Committee shall make the decision regarding admission of Ordinary Members.

### B) Extraordinary members

Friends and promoters who support the objectives of the Society, not active in breeding Warmblood horses and who apply for membership by submitting a written application for membership, may become Extraordinary Members.

The Committee shall make the decision regarding admission of Extraordinary Members.

### C) Honorary members

A person may be nominated an Honorary Member of the Society for special services rendered to the Society. Nominations have to be submitted to the committee for consideration.

The nomination has to be confirmed by a majority of the members at a General Meeting. He/she shall be exempt from membership fees.

- 3.1 Each stud will be entitled to have not more than two persons registered as members of the NWHHS. Each of these members will pay the annual membership fees in full and will be electable on the committee.

#### 4. Resignation and Expulsion of Membership

- 4.1 The Ordinary Membership shall terminate when the member is not the owner of a licensed or for breeding purposes utilized horse anymore.
- 4.2 The membership terminates:
  - 4.2.1 on voluntary resignation at the financial year-end;
  - 4.2.2 on decease of a member;  
the ordinary membership of a deceased member can be taken over by his/her heirs or the succeeding owner of the horse/s after notification to the Society, and there shall be no application fee applicable.
  - 4.2.3 on expulsion from the Association:
    - 4.2.3.1 due to non-payment of his/her obligations towards the Society notwithstanding several reminders.
    - 4.2.3.2 due to infringement of any provision of the Constitution or Breeding Guidelines;
    - 4.2.3.3 Due to prejudicial behaviour towards the interests of the Society.  
  
The expulsion shall be communicated in writing and sent by registered mail to the person concerned. He /she shall be entitled to appeal to the decision at a Members' meeting by filing a petition with the secretary within 6 weeks.
- 4.3 **Restriction of Membership Rights**  
Non-payment of financial obligations towards the society, notwithstanding three monthly reminders after date of first invoice, will restrict a member of all his/her rights and benefits.
- 4.4 Resigned or expelled members shall not be entitled to the Society's assets. They are however responsible to make payment regarding the annual fee for the current financial year as well as other due obligations.

#### 5. Subscription and Fees

Subscription and membership fees as well as all other dues shall from time to time be determined at members' meeting.

## 6. Rights and Responsibilities of Members

- 6.1 All three groups of members may attend all general meetings of the Society and shall have the right to bring forward motions/proposals.

Only Ordinary and Honorary Members, who are paid up members of the society, shall have the right to vote. Members with a right to vote may appoint, in writing (proxy), an ordinary/honorary member as authorized representative. 1 proxy allowed per member.

- 6.2 On request of the Committee, any member has to provide any kind of information and insight into breeding documentation, as shall be deemed necessary for the execution of the Society's duties

## 7. Functions of the Society

1. Members' Meeting
2. Committee

- 7.1 The members' meeting shall have the power to deal with all matters of the Society as far as they have not been referred to the Committee directly. In the case of passing of resolutions the majority of the present members shall decide. In the event of equality of votes the vote of the chairman shall be decisive.

The Annual General Meeting shall take place within 8 months after the financial year-end. Further members' meetings shall be convened on demand of the Committee or by one-fifth of the Society's members. The convening shall occur in writing, with at least 1 month's notice, and the agenda shall be enclosed. Every correctly convened meeting shall constitute a quorum.

Only ordinary members may be voted as Chairman, Vice-chairman and Assessors of the Society. They exclusively decide on matters regarding breeding.

The business of the Annual General Meeting shall be:

- a) Approval of the minutes, the financial statements and a preliminary budget
- b) Determination of the subscription and membership fees
- c) Relief of the Committee
- d) Election of the Committee
- e) Appointment of auditors
- f) To elect and expel Honorary Members
- g) Effecting amendments to the Constitution and the Breeding Guidelines:

The business of any other Member's Meeting shall be:

- a) Approval of minutes of previous member meetings, except the AGM

- b) To elect and expel Honorary Members
- c) Effecting amendments to the Constitution and the Breeding Guidelines

For amendments to the Constitution a majority of 3/4 of the present members shall be necessary.

For amendments to the Breeding Guidelines a simple majority of the present members shall be necessary.

All applications, also those for amendments to the Constitution must be presented to the Secretary 14 days before the convening of the meeting, in order to incorporate them in the agenda.

7.2 The Committee consists of the Chairman, the Vice-Chairman, the Secretary, the Treasurer and two Assessors.

7.2.1 One third of the committee members shall be elected by annual rotation. The chairman shall be elected by the AGM while all other committee positions and functions shall be allocated by the committee members.

7.2.2 Vote of no confidence

Every Committee member can at any time at a specially convened, extra-ordinary Members' Meeting be relieved of his/her duty with a two-third majority of the present members.

7.2.3 The business and interests shall be safe-guarded by the Committee.

7.2.3.1 The Chairman, and in his absence the Vice-Chairman, shall preside over the Committee Meetings and the Members' Meetings.

7.2.3.2 The Chairman and the Vice-Chairman together may give interim orders to settle any necessities or to remedy grievances, which shall be approved by the relevant executive bodies at a later stage.

7.2.3.3 The Secretary shall prepare records or minutes of all meetings.

7.2.3.4 The Secretary shall administer the correspondence of the Committee.

7.2.3.5 The Treasurer shall be responsible for the orderly administration of the Society assets.

7.2.3.6 The Treasurer shall provide the financial statements and, if needed, the budgets.

7.2.3.7 The assessors shall execute further duties of the Committee, especially regarding the implementation of the Breeding Guidelines. They are entitled to co-opt persons for that purpose, who do not have a right to vote.

7.2.3.8 The Committee shall execute duties, duly ordered by the members at a Member's Meeting. Furthermore, they shall be responsible for the orderly execution of the Breeding Guidelines. They may co-opt persons for that purpose, who do not have a right to vote.

7.2.3.9 The Committee shall meet a least 3 times a year.

7.2.3.10 They shall be qualified to decide by vote, if a minimum of 4 Committee Members are present.

7.2.3.11 Should a member of the Committee retire during the electoral period, the Committee may replace this member by co-option until the next General Meeting.

Should the Chairman retire, the Deputy Chairman shall take over the official functions of the Chairman.

The next General Meeting shall vote for new officials for such un-occupied positions.

7.2.3.12 Proposals for the election of Committee Members must be handed to the Secretary together with the written consent of the candidate 8 days before the respective General Meeting.

The Committee may until the very end enforce their right of nomination.

7.2.3.13 The Committee shall execute their function in an honorary capacity. Special costs may be reimbursed

## 8. Dissolution of the Society

The Society can be properly dissolved at a called Members' Meeting with a majority of 3/4 of all present members with a right to vote. Should a majority not exist, the members who voted for the continued existence of the Society shall proceed with the Society according to the existing Constitution.

Possible Society assets shall fall to the Namibian National Equestrian Federation.

## 9. Breeding Guidelines

The Guidelines form an integral part of this Constitution.

10. Authorization

Should any question arise which was not considered in this Constitution or in the Breeding Guidelines, the Committee shall have the right to make a provisional decision which shall be confirmed by the Members' Meeting.